ODL Annual Report - Fiscal Year: 2007

☐ Finalized   ☐ Approved

Library: **BELLE ISLE LIBRARY**

Library Data and Demographics

☑ Section Finalized   Estimated Data? NO

Name:	BELLE ISLE LIBRARY
County:	OKLAHOMA Type: BR

Mail Address:	SAME AS ST. ADDRESS
Street Address:	5501 N. VILLA
City:	OKLA CITY Zip: 73112-7164 (Street) 73112-7164 (Mail)
Phone:	405-843-9601 Fax: 405-843-4560
Toll Free - 800#:	
Director's Email:	pdoss@metrolibrary.org
Library's Web Page:	www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	53,979	19,008	72,987
County:	514,361	176,905	691,266

County Service Area: 718 Square Miles   Do you serve all in county w/o charge? YES

If NO, Describe:

Director/Librarian:	PRISCILLA DOSS
Person Completing:	Stuart Williamson, Researcher

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE	MLS FTE	Librarian FTE:	Other FTE:
19.27	6	2.75	10.52

Library Data and Demographics(2)

Square Footage For Library: 18848   Do you have meeting rooms? YES

Housed in a building owned or maintained by local government or the system?: Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report? N

Total amount spent of building maintenance and/or rent: $33,085.00

Building maintenance and/or rent paid by: SYSTEM

   -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District: USH-5 Earnest Istook

Oklahoma House District: H-85 Odilia Dank

Oklahoma Senate District: S-40 Cliff Branan

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	68,801	64,673	14,209	15,175
Juvenile:	28,790	26,775	3,720	4,748
Total Bound:	**97,591**	**91,448**	**17,929**	**19,923**
Unbound Current Serial Subscriptions (Non Electronic)	188.00	184.00	5.00	7.00
Total Printed Materials:	**97,779.00**	**91,632**	**17,934**	**19,930**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	4,767.00	4,767.00	1,210.00	1,343.00
Video Materials:	4,800.00	4,800.00	845.00	794.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	61.00	61.00	24.00	24.00
Total Electronic Materials:	**61.00**	**61**	**24**	**24**

Database Detail:	
- Paid by your Library	61
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

	Main/HQ		
Hours open per week:	70.00	Total Annual Hours:	3,640.00
Hours after 5pm M-F:	17.00		
Hours Sat, Sun:	13.00		
Days Closed for Holidays:	15.00		

Regular Hours

	Period 1		Period 2		Period 3	
Sun	1:00pm	6:00pm				
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week   70.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

Total Summer Hours Per Week   0.00

Reference/Circulation

☑ Section Finalized   Estimated Data?   NO

Annual Circulation Transactions

Adult   Juvenile: **Total:**

| 522,363 | | 173,316 | | 695,679 |

Annual Circulation Transactions Per Capita: 9.53

Borrowers

☑ Section Finalized   Estimated Data?   NO

Number Of Registered Borrowers

Adult: Juvenile: **Total:**

| 33,397 | | 8,579 | | 41,976 |

Number of Family Cards: 0

Re-Register?   YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☑ Section Finalized   Estimated Data?   NO

Programs		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	10	2120
Other programs for children 7/06 - 6/07		45	762
Programs given for adults 7/06 - 6/07		285	4462
Summer Teens 6/06 - 8/06	Note: Last Years Program	3	178
Programs given for teens 7/06 - 6/07		8	312
Total Programs:		**351**	**7834**
Program Attendance Per Capita:			0.11

Continuing Education/Internet Use   ☑ Section Finalized   Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
28	0	25

Electronic Service and Internet Use

Does your library provide electronic services?   YES
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?   YES

Number of users annually   54650

Number of Headquarter/Main Internet Stations?   Total

Public 13   Staff: 13   Shared 0   26

Internet access is via: DEDICATED
Internet have WIFI?:   YES
Type of connection: 100 MBPS
Does your library use an internet filter   Y
- If yes, which filter:

Does your have a web page?
- Update When?
- Which Software?
- Hosted Where?

Salaries and Benefits

☑ Section Finalized   Estimated Data?   NO

Salaries

Beginning Librarian's Annual Salary:	$34,424
Director's Current Annual Salary:	$42,349
Director's Hours Per Week:	40
Salary @ On 5.15 per hour:	$10,712

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$48,152	Department Head	$68,994
Information Technology Director:	$0	Selector:	$0

Board/Staff Data

☑ Section Finalized

Months The Board Meets

☑ Jan ☑ Feb ☑ Mar ☑ Apr ☑ May ☑ Jun

☑ Jul ☑ Aug ☑ Sep ☑ Oct ☑ Nov ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	29

Equipment

☑ Section Finalized

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	YES	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public: 24

Staff: 13

Automated Public Access Catalog? YES

Shared: 0

Number of OPACs only: 5

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?	NO	Local Literacy Program?	NO

Friends Contact Name and Address

Literacy Contact Name _Phone

Written statement of purpose?   YES   2007   Year last reviewed